



## Draft for Zimbabwe Institute of Procurement and Supply (ZIPS) PRIVACY POLICY

### **ZIPS WEBSITE TERMS AND CONDITIONS**

Effective Date:

Last Updated:

Acceptance of Terms

Welcome to the website of the Zimbabwe Institute of Procurement and Supply (ZIPS).

These Terms and Conditions ("Terms") govern your access to and use of the ZIPS website and its content, services and online features.

By accessing or using the website, you agree to comply with these Terms. If you do not agree with these Terms, you should not use the website.

#### **2. About ZIPS**

The Zimbabwe Institute of Procurement and Supply is a professional organization serving individuals and organizations within the procurement and supply chain profession.

Through its activities, ZIPS may provide membership services, professional development opportunities, events, networking activities, information resources and other services.

#### **3. Use of the Website**

You agree to use the website lawfully and responsibly.

You must not:

- Use the website for unlawful or fraudulent purposes;
- Attempt to gain unauthorized access to the website or its systems;
- Introduce malicious software, viruses or harmful code;
- Interfere with the operation or security of the website;
- Misrepresent your identity or affiliation with ZIPS;
- Copy or reproduce ZIPS content for commercial purposes without permission;
- Use ZIPS materials in a manner that could damage the reputation of the Institute.



#### 4. Website Content

ZIPS endeavors to ensure that information published on its website is accurate and current.

However, website content may occasionally contain errors, omissions or outdated information. ZIPS reserves the right to correct, amend or remove content at any time without prior notice. Information published on the website should not automatically be regarded as professional, legal, financial or other specialist advice.

#### 5. Membership

Membership applications submitted through the website are subject to ZIPS's applicable membership requirements, policies and approval procedures. Submission of an application does not automatically guarantee membership. ZIPS reserves the right to verify information provided by applicants and to approve, decline, suspend or terminate membership in accordance with applicable ZIPS policies and rules. Members are responsible for ensuring that information provided to ZIPS remains accurate and up to date.

#### 6. Events and Training

ZIPS may advertise and facilitate conferences, seminars, workshops, sporting activities, networking events, training programs and other activities through the website. Event dates, venues, fees, speakers and programs may be changed where necessary. Where an event has specific cancellation, refund or participation requirements, those requirements will apply to the relevant booking.

#### 7. Payments

Where online payments are available, users agree to provide accurate payment and billing information. Payments may be processed through third-party payment providers. Their terms and conditions may also apply.

ZIPS reserves the right to correct pricing errors or amend fees where necessary, subject to applicable law and any confirmed transaction.

#### 8. Intellectual Property

Unless otherwise stated, the content appearing on the ZIPS website—including:

- Logos;

- Text;
- Graphics;
- Photographs;
- Documents;
- Publications;
- Designs;
- Videos;
- Training materials; and
- Other original content

is owned by or licensed to ZIPS and is protected by applicable intellectual property laws.

You may view and use website content for personal, educational or professional purposes, provided that you do not remove copyright or ownership notices. Reproduction, modification, distribution or commercial use requires prior written permission from ZIPS unless otherwise permitted by law.

#### 9. ZIPS Name and Logo

The ZIPS name, logo, trademarks and other identifying materials may not be used without prior written permission. Unauthorised use may constitute an infringement of ZIPS's intellectual property rights.

#### 10. User-Submitted Information

Where the website allows users to submit information, comments, enquiries, testimonials, photographs or other material, you are responsible for ensuring that the information submitted is accurate and lawful.

You must not submit material that:

- Infringes another person's intellectual property rights;
- Contains unlawful or harmful material;
- Contains malicious software;
- Is defamatory, fraudulent or misleading;
- Violates another person's privacy.



By submitting content for publication, you grant ZIPS permission to use that content for the purpose for which it was submitted, subject to applicable privacy and intellectual property requirements.

#### 11. External Links

The website may provide links to third-party websites for convenience or informational purposes.

ZIPS does not necessarily endorse or control third-party websites and is not responsible for their content, availability, security or privacy practices.

#### 12. Website Availability

ZIPS will make reasonable efforts to keep the website available and functioning. However, we do not guarantee uninterrupted access. The website may occasionally be unavailable due to maintenance, technical problems, security incidents or circumstances beyond ZIPS's reasonable control.

#### 13. Disclaimer

To the extent permitted by law, ZIPS provides the website and its content on an "as available" basis. ZIPS does not guarantee that:

- The website will always be available;
- Content will always be completely accurate or error-free;
- The website will be free from viruses or other harmful components; or
- Every service advertised will always be available.

#### 14. Limitation of Liability

To the extent permitted by applicable law, ZIPS will not be liable for losses or damages arising directly or indirectly from:

- Use of or inability to use the website;
- Reliance on website information;
- Unauthorized access to information;
- Website interruptions;
- Third-party websites or services; or
- Events beyond ZIPS's reasonable control.

Nothing in these Terms excludes liability that cannot legally be excluded or limited.

#### 15. Indemnity

You agree, to the extent permitted by law, to indemnify ZIPS from claims, losses or expenses arising from your unlawful use of the website, violation of these Terms or infringement of another person's rights.

#### 16. Privacy

Your use of the website is also subject to the ZIPS Privacy Policy, which explains how ZIPS collects and processes personal information.

#### 17. Changes to These Terms

ZIPS may amend these Terms from time to time. Updated Terms will be published on the website. Your continued use of the website after an update constitutes acceptance of the revised Terms, to the extent permitted by law.

#### 18. Governing Law

These Terms shall be governed by and interpreted in accordance with the laws of \*Zimbabwe\*.

Any disputes arising in connection with these Terms or your use of the website shall be subject to the applicable jurisdiction of the courts of Zimbabwe.

#### 19. Contact Us

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For questions concerning these Terms and Conditions, please contact:

website footer

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